



How to add or remove a funding source

1. Visit our online portal and log in at
2. Scroll to the top navigation and click the **Payments** tab. Next, select **Manage Funding Sources**. (See figure A.)
3. Click **Add Bank Account** to link to a new account. Or choose **Add Card** to pay with a credit card. (See figure B.)
4. To update your bank account or card information, click on the funding source.
5. Select **Edit** to update your information or **Delete** to remove the funding source. (See figure C.)

What to expect if you already have a payment scheduled

- If you updated your funding source, scheduled payments will be transferred to your new funding source.
- If you deleted a funding source, you will receive a warning notification to explain that your payment will be canceled.

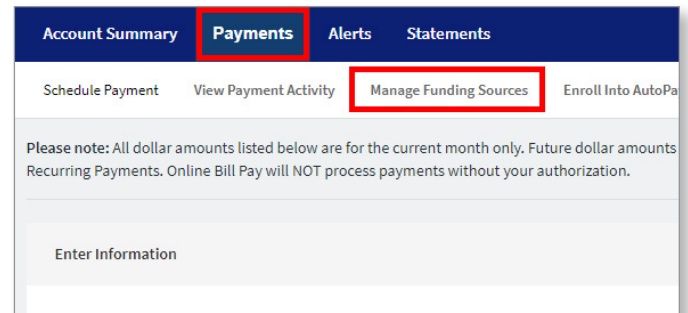


Figure A

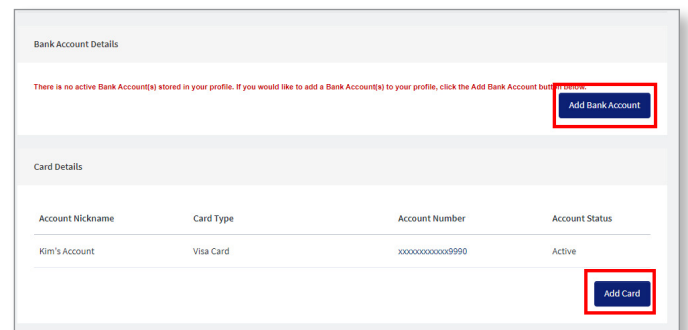


Figure B

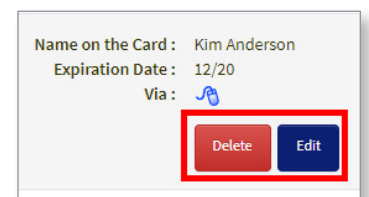


Figure C

